***CURRICULUM VITAE***

***PATIENCE***

***NATUMANYA***

# Personal Information

Title : Laboratory Technician.

First name : Patience

Surname : Natumanya

Health condition : Excellent(non-smoker)

Birth date : 22/9/1990

Residential address : Kamwokya – Kampala City

Telephone - home : +256-789902003

- work : +256-775766562

- cell : +256-706781774

- e-mail : natumanyapatience@gmail.com

Nationality : Uganda

Criminal offences : None

Marital status : Married

Sex : Female

# Formal Information

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| --- | --- | --- |
| Year | School / institution attended | Award |
| 2004-2007 | Kitagata Secondary School | Certificate |
| 2008-2009 | Kitagata Secondary School | Certificate |
| 2010-2011 | Mbarara University of Science and technology | Certificate |
| 2012-2013 | Mbarara University of Science and technology | Diploma Certificate |
| 2017-2020 | Kyambogo University | Undergraduate Degree |

**Special training (practical experience):**

National Crops Resources Research Institute

Title; Laboratory Technician (2016-2021)

Makerere University (senior laboratory technician 2021 up to date)

## Experience: Laboratory Services

Key Tasks

* + Prepare laboratory apparatus, materials for analyses and follow safety procedures
  + Prepare reagents and quality control samples and proper waste disposal techniques
  + Analyse laboratory findings to check the accuracy of results and conduct standards
  + Operate,calibrate,maintainandtroubleshootequipmentusedinqualitativeandquantitativeanalysis such as balances, centrifuges and microscopes
  + Establish and monitor quality assurance program and activities to ensure the accuracy of laboratory results
  + Arrange for the set-up, cleaning, servicing and maintenance of laboratory equipment
  + Provide technical advice and information about test results to practitioners, researchers and owners/clients
  + Ensure timeous communication of test results and/or compile special reports on test results and summaries of findings

## Experience: Laboratory Management and Administration

Key Tasks

* + - Direct and supervise the work activities of support staff
    - Monitortheuseofdiagnosticservicesandfacilitiestoensureeffectiveuseofresourcesandassess the need for equipment and services
    - Reviewlaboratoryactivitiestoaidplanningandimproveservicedeliveryandutilisation
    - Developmanualandmaintaincomputerizedrecordmanagementsystemstostoreandprocessdata and produce reports
    - Establishworkschedulesandassignmentsaccordingtoworkloadandequipmentavailability
    - Set standards for and oversee development of standard operating procedures and maintenance schedules for accreditation of laboratory
    - Implement and maintain quality assurance system and monitor laboratory work to ensure compliance with set standards
    - Assistinternalandexternalauditsandprovidecorrectiveactionsfornon-confor

**Personal skills, Knowledge, Attitudes.**

|  |  |
| --- | --- |
| Computer Literacy | Intermediate MSWord and Excel. Database and laboratory information Software |
| Quality Control | Conduct tests and inspections of products, services and processes to evaluate quality and performance of laboratory |
| Complex Problem Solving: | Identify complex problems and review related information to develop and evaluate options and implement possible solutions |
| Critical Thinking | Use logic and reasoning to identify strengths and weaknesses of alternative solutions, conclusions or approaches to problems |
| Supervision | Evaluateandmonitorperformanceofselfandotherstafftomakeimprovements and/or take corrective action. Motivate and direct people as they work |
| Judgement: | Consider the relative costs and benefits of potential actions to choose the most appropriate one |
| Active Listening | I give full attention to persons’ needs and ask appropriate questions |
| Investigative | Frequently working with ideas and extensive thinking, searching for facts and figuring out problems mentally |
| Dependability | Reliable, responsible and dependable, fulfilling |
| Report writing | Present information and conclusions in writing |
| Selective Attention | Concentrate on a task over a period of time without being distracted |
| Self-Control: | Maintain composure, keep emotions in check, control anger and avoid aggressive behaviour, even in difficult situations |
| Stress Tolerance | Accept criticism and deal calmly and effectively with high stress |
| Initiative | Willingness to take on responsibilities and challenges |
| Leadership | Willingness to lead, take charge and offer opinions and direction |
| Innovation | Creative and alternative thinking to develop new ideas for and answers to work- related problems |
| Co-operation | Reliable, responsible and dependable, fulfilling |
| Persistence | Persistent in the face of obstacles and maintain achievement of objectives and exerting effort toward mastering tasks |
| Integrity | Honest and ethical |

**References**

Dr Nuwamanya Ephraim

National Crops Resources Research Institute

Tel; +256771881992

Email; [Nuwamanyaephraim@gmail.com](mailto:Nuwamanyaephraim@gmail.com)

Atwijukire Evans

Research officer

National Coffee Research Insitute-NARO

Tel; +256751547424

Email; [evans.atwijukire6@gmail.com](mailto:evans.atwijukire6@gmail.com)

Dr Hannington Twinomuhwezi

Senior Lecturer

Kyambogo University

Tel; +256-772639406

Email; thannington@gmail.com